**Server Request Form** Wartburg ITS

Requester’s Name Department

Click or tap here to enter text. Click or tap here to enter text.

Application Administrator (individual or department responsible for maintaining the application software)

Click or tap here to enter text.

Users who require remote access

Click or tap here to enter text.

# Server Information

**Are you replacing a current server?** Click or tap here to enter text.

**Server Type** (Check all that apply) [ ]  Application [ ]  Database [ ]  File [ ]  Print [ ]  Web

**Environment** (Choose one) [ ]  Production [ ]  Development

Does this system need to be available during Disaster Recovery? [ ]  Yes [ ]  No

Will this server house Personally Identifiable Information (PII)? [ ]  Yes [ ]  No

# System Requirements

(Check one) [ ]  Virtual Machine [ ]  Appliance

**Preferred Server Name** Click or tap here to enter text.

**Operating System** Click or tap here to enter text.

**Processor (Ghz)** Click or tap here to enter text.

**# of CPUs** [ ]  2 [ ]  4 [ ]  8 [ ]  Click or tap here to enter text.

**RAM (GB)** Click or tap here to enter text.

**Special Instructions or Requests**

Click or tap here to enter text.

**Disk Space Required** **Backups Required**

C: (OS) 80 GB [ ]  Yes [ ]  No

Click or tap here to enter text. [ ]  Yes [ ]  No

Click or tap here to enter text. [ ]  Yes [ ]  No

# Authorization

Click or tap here to enter text. Click or tap to enter a date.

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Director of IT Infrastructure Services Date